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SET YOUR PASSWORD

Click this link: <https://www.ciltapd.com.au/logintociltapd?action=lostpassword>, then:

- Enter your email address (your email address must be all lowercase small letters, no capital letters. For example: jane.doe@email.com.au)
- Click "Get New Password"

You will then receive an email from CILTA PD with a link. If you do not see the email in a few minutes, check spam or junk folders.

CREATE YOUR NEW PASSWORD

2

- Open the email you received (If you don't see the email, check both your inbox and junk folders)
- Click the long link in the email under the words "To reset your password, visit the following address:"
- Type a new password and click 'Save Password'.
 - Be sure to remember the password or save it somewhere

3

LOG IN TO THE COURSE

- After saving the new password, you will see a screen that says "Your password has been reset. Log in".
- Click the blue Log In link
- Enter your Username - which is your email address (all lowercase/small letters, and no capital letters (For example: jane.doe@email.com.au)
- Enter the new password you just created
- Click the blue Log In button

ACCESS YOUR COURSE

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- After logging in you will see your name and **Your Courses** under your name.
- Click CLOCS-A - Vulnerable Road User Bronze Training to start the course.

If you need help, please contact us at admin@cilta.com.au or 1300 68 11 34